

Annual Questionnaire

Entity Name:

Phone Number:

What was your accounts payable at the End of the Financial Year? Please find a form on next page.	\$
What was your accounts receivable at the End of the Financial Year?	\$
What was your stock on hand at the End of the Financial Year?	\$
How much cash on hand did you have at the End of the Financial Year?	\$
How much petty cash did you have at the end of the Financial Year?	\$
Have you purchased or sold any Fixed Assets during the year? If yes , please detail:	
Do you have any overseas income? If yes , please detail or attach income documents:	
Do you wish to claim a Donation tax credit? Please attach donation receipts that you wish to claim for this Financial Year.	
Do you wish to claim a Home Office Allowance? If yes , please complete Home Office form & attach.	
<p>Please enclose:</p> <ul style="list-style-type: none"> • Copies of all Bank Statements showing the balance at the End of the Financial Year? • Copies of any Loan Statements showing the balance at End of the Financial Year? • Copies of any lease or hire purchase agreements, if entered during the year 	
<p>If you have any questions or wish to speak with us about your business, please get in touch with us.</p> <p style="text-align: center;">Thank you</p>	